



**City College**  
Peterborough

*Working together, learning together*

# Adult Course Guide

**2023/24**

[www.citycollegepeterborough.ac.uk](http://www.citycollegepeterborough.ac.uk)



**CAMBRIDGESHIRE  
& PETERBOROUGH**  
COMBINED AUTHORITY



# Welcome to **City College Peterborough** and our **Course Guide**

**With the start of a new academic year looming, it's time to reflect and think about what you want to do next and consider those next steps and there is plenty to choose from.**

Here at City College Peterborough, we feel it is important to support the wonderful people and diverse communities in Peterborough, providing a range of courses which can develop your skills, make you feel more confident in your day-to-day lives, and support with your general wellbeing.

As well as being able to study at the college we also like to see what we can do to support our communities, and this includes our non-educational projects including our new School Uniform Hub at our Brook Street Campus. The hub has been set up to encourage people to recycle their children's school uniforms, helping the planet and keeping the pennies in your pocket. You can donate any uniform your children have grown out of and pick up any items you need completely free of charge.

What you think is also important to us and please do feel free to share your ideas with us into what else we could do or what we can do better.

So now could be an ideal time to come and talk to us at City College Peterborough to find out how we can support you. You may want to learn a new skill that helps you get promoted at work; or you may wish to learn something to keep your mind active; do you want to learn a new craft, one that you do for you, your family or maybe start up a business, or find out more about money management and budgeting.

We offer a range of inclusive courses in a friendly environment at different venues, times, and dates, so please come in and talk to one of our customer experience advisors who will point you in the right direction and answer any questions.

I look forward to seeing you at one of our sites and if you can't find what you are looking for, please do let us know.

**Pat Carrington**  
Executive Principal at City College Peterborough



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# 2023/24 Funding Eligibility

We are funded through national government and the combined authority, therefore we have to ensure our learners are eligible to receive funding to continue offering free courses where appropriate. Out Interest courses do not fall under the same eligibility criteria as these are self funding through fees.

<b>EEA Citizen</b>	<ul style="list-style-type: none"><li>• 19 years+ (as of 31st August 2023), resident in Cambridgeshire and;</li><li>• Citizens of a country within the EEA or have the right to abode in the UK and have been an ordinary resident in the UK for 3 years or more on the first day of learning</li></ul>
<b>Non-EEA citizen</b>	<ul style="list-style-type: none"><li>• 19 years+ (as of 31st August 2023), resident in Cambridgeshire and;</li><li>• Have permission granted by the UK Government to live in the UK, which is not for education purposes, and</li><li>• Have been an ordinary resident in the UK for 3 years or more on the first day of learning</li></ul>
<b>Asylum seeker</b>	<ul style="list-style-type: none"><li>• 19 years+ (as of 31st August 2023), resident in Cambridgeshire and;</li><li>• Have lived in the UK for 6 months or longer while your asylum claim is being considered by the Home Office and no decision has been made, or</li><li>• Have lived in the UK for 6 months or longer, have been told the decision on your asylum claim but you are appealing against this and has not been given a decision</li></ul>
<b>Exempt from the three-year rule</b>	<ul style="list-style-type: none"><li>• Immigration permission must be seen and;</li><li>• 19 years+ (as of 31st August 2023), resident in Cambridgeshire</li></ul> <p><b>Types of exemptions:</b></p> <ul style="list-style-type: none"><li>• Ukraine sponsorship scheme (Homes for Ukraine)</li><li>• British nationals evacuated from Afghanistan under operation Pitting or before 6th January 2022</li><li>• Discretionary or Exceptional leave to enter or remain</li></ul> <p><b>Please check with staff for the full list.</b></p>

To obtain funding, you must provide photographic ID (passport or full driving licence), proof of national insurance number if you have one and any other eligibility, please check with staff by calling 01733 761361 or dropping into Brook Street, Peterborough PE1 1TU

# How to enrol



To enrol onto a course, please first check you are eligible; see chart on page 4

All qualification courses require an initial assessment before you enrol. This will help you and staff to understand your level and place you on the right course to suit your needs.

**For ESOL courses you will be assessed in the following areas:**

- Speaking and listening (with a tutor)
- Reading and writing

**For all other qualification courses, you will be assessed in a mixture of ways:**

- An Essential Skills online assessment
- Written task
- Face to face interview

**You can enrol by:**



Calling 01733 761361 to speak to our customer experience staff



Coming into the college  
City College  
Peterborough, Brook Street  
Peterborough PE1 1TU



Online at  
[www.citycollegepeterborough.ac.uk](http://www.citycollegepeterborough.ac.uk)



## 1 Early Years Academy

Get ready to embark on an exhilarating journey of personal and professional growth. Our qualifications are like stepping stones that will take you from caring for children at Entry 3, to becoming a true master of the trade with Early Years Educator Level 2 and 3 qualifications.

You don't need to be employed or currently working in early years to join many of these courses; we can map out your individual journey based on your starting point and take you from novice to professional, building your skills and confidence along the way to support you to find your dream job.

Our courses are delivered by highly competent professionals either face-to-face or blended (mix of online and classroom-based sessions) and run at different times throughout the year to suit your personal circumstances.

**!** **So why wait?** Enrol on our courses today and take the first step towards an exciting future of learning, growth, and making a positive impact on the world. Remember, you can enrol throughout the year - the possibilities are endless.

**Courses you can enrol on at City College Peterborough that make up the early years pathway:**



### Entry 3 Award in Caring for Children

This course teaches fundamental skills to care for infants and children, with a range of unit options available. Topics include establishing routines, promoting healthy lifestyles, and the significance of play and learning.

**Delivery: Face to face**

### Level 1 Certificate in Caring for Children

Unlock your potential and kick-start your career in childcare with our comprehensive qualification. Gain the knowledge and skills you need to expertly care for young children, while exploring key topics such as growth, learning, and development. With dedicated units to help you develop your own personal and professional growth, this qualification is your gateway to success in the exciting world of childcare.

**Delivery: Face to face**

### Level 2 Certificate in Introducing Caring for Children

Discover a world of possibilities with our comprehensive qualification. Explore childcare and education, develop your babysitting skills, and gain a deeper understanding of parenting responsibilities. Plus, learn about learning, development and play with our diverse range of units. Start your journey today.

**Delivery: Face to face**

### Level 3 Diploma for the Early Years Educator

Get ahead in your career as an Early Years Educator in England with this work-based qualification from City and Guilds. Mapped to the National College for Teaching and Leadership's criteria, this programme empowers learners to become top-performing practitioners. Elevate your skills and open new doors with our Early Years Practitioner certification today.

**Delivery: Work-based with additional face to face sessions.**



## Bite-size – Professional Development in Early Years

Our bite-size suite of courses compliments the Early Years Career Pathway. It can give you further in-depth knowledge in specific areas within the early years setting. You can mix and match the courses that are relevant to you and your interests or professional needs, and if you're looking for employment in early years, they can give you the edge you need to stand out when applying for jobs.

Level 1	Level 2	Level 2
Award in Nutrition and Health	Certificate in Safeguarding and Prevent	Award in Promoting Food Safety and Nutrition in Early Years and Childcare Settings
Level 2	Level 2	Level 2
Certificate in Principles of Working with Individuals with Learning Disabilities	Certificate in Understanding Children and Young People's Mental Health	Certificate in Understanding Autism

### Level 1 Award in Nutrition and Health

Enhance your knowledge on healthy eating and hydration with our programme.

Learn how to make healthy food choices and develop a personalised plan for you and others. Gain insights on eating disorders, emotional eating, and discover effective ways to seek help and support.

Join us now and nourish your body and mind.

**Delivery: Face to face**

### Level 2 Award in Promoting Food Safety and Nutrition in Early Years and Childcare Settings

Develop the essential knowledge and skills required to work with food in early years and childcare settings with our specialised qualification.

Learn about food safety regulations, promoting nutrition and hydration, and supporting individuals with eating and drinking. This certification is a stepping stone towards gaining a food hygiene qualification, making you an expert in the field. Please note that this qualification is not a substitute for a Food Hygiene Certificate.

Enrol now and take the first step towards a rewarding career in the food industry.

**Delivery: Face to face**



## Level 2 Certificate in Understanding Children and Young People's Mental Health

Boost your expertise in children and young people's mental health with our cutting-edge qualification. This programme will enhance your understanding of mental health issues commonly affecting young individuals, as well as the support services available to them.

Enrol today and broaden your knowledge of this critical topic.

**Delivery: Face to face**

## Level 2 Certificate in Principles of Working with Individuals with Learning Disabilities

Unlock your potential and make a difference in the lives of those with learning disabilities. Our qualification equips you with the knowledge and understanding to work effectively with individuals facing challenges. With a focus on safeguarding and positive risk-taking, you'll also gain valuable insight into the autistic spectrum. Ideal for those already working in the field or looking to start a rewarding career.

Enrol today and transform lives.

**Delivery: Face to face**





## **Level 2 & Level 3 Certificate in Understanding Autism**

Become an expert in supporting individuals with autism. Our qualifications cover person-centred approaches, positive communication methods, and techniques to support positive behaviour. Learn how to help individuals with autism lead healthy and fulfilled lives.

Enrol now and develop your understanding of autism with us.

**Delivery:** Face to face

## **Level 2 Certificate in Safeguarding and Prevent**

Attention safeguarding professionals. Boost your knowledge and awareness of the Prevent Duty and safeguarding, including online safety with our top-notch qualification. Be confident in your duty of care and enhance your expertise. Ideal for anyone responsible for safeguarding others.

Enrol now and become a safeguarding superstar.

**Delivery:** Face to face

# THE COLLEGE CUP CAFÉ



Try our delicious snacks and treats made with locally sourced produce and freshly ground coffee



**Open Monday to Friday for breakfast and lunch**

**from 9:00am-11:30am and 12pm-2pm**

## **BREAKFAST**

**choose from**

- Cereal and yogurts
- Fresh fruit
- Bacon rolls
- Freshly baked croissants

## **LUNCH**

**choose from**

- Large salad bar
- Baguettes with a choice of filling
- Jacket potatoes with a choice of filling
- Dish of the day



**The College Cup Café, City College Peterborough, Brook Street, PE1 1TU**

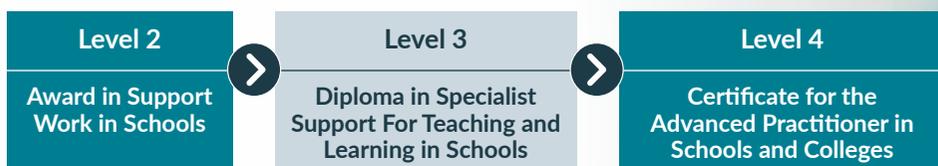
## 2 Education Academy

Get ready to unlock your potential to inspire and shape the next generation. Aspiring to make a difference in the lives of children and young people is a noble pursuit, and with our Level 2 Award in Support Work in Schools or the Level 2 Certificate in Supporting Teaching and Learning, you can kickstart your career and start making a positive impact today.

But why stop there? If you're already working in schools, take your skills and knowledge to the next level with our Level 3 Diploma in Supporting Teaching and Learning or the Level 4 Advanced Practitioner course.

These exciting opportunities will equip you with the tools and expertise needed to take your career to new heights and inspire even greater change in the lives of the students you work with.

### Example of a study option on the Education and Training Pathway



For those with a passion for teaching, our Level 3 Education and Training courses are the perfect next step. Designed to help you deliver high-quality education and training to individuals in the further education and skills sector, these courses offer a pathway to a fulfilling career as a teacher or trainer.

**!** So, what are you waiting for? Enrol now in one of our courses, delivered in college to help you gain the formal qualifications and skills needed to make a real difference in the world of education.

Join us today and let's work together to shape a brighter future for all.

## Bite-sized Professional Development in Education and Training

Unlock your potential with our bite-sized courses. Whether you're looking to gain in-depth knowledge on a topic of interest or to enhance your professional development, we've got you covered.

Our courses are designed to give you the edge you need to stand out from the competition, especially if you're looking for employment in the education sector.

With flexible study options available year-round, you can learn at your own pace and at a time that suits you. Invest in your future and enrol in our bite-sized courses today.





Level 2	Level 2	Level 2
Certificate in Safeguarding and Prevent	Mental Health Advocacy in the Workplace	Certificate in Understanding Children and Young People's Mental Health
Level 2	Level 3	Level 3
Certificate in Principles of Working with Individuals with Learning Disabilities	Certificate in Understanding Mental Health First Aid	Certificate in Understanding Mental Health

## Level 2 Certificate in Understanding Children and Young People's Mental Health

Boost your expertise in children and young people's mental health with our cutting-edge qualification. This programme will enhance your understanding of mental health issues commonly affecting young individuals, as well as the support services available to them. Enrol today and broaden your knowledge of this critical topic.

**Delivery:** Face to face

## Level 2 Certificate in Principles of Working with Individuals with Learning Disabilities

Unlock your potential and make a difference in the lives of those with learning disabilities. Our qualification equips you with the knowledge and understanding to work effectively with individuals facing challenges. With a focus on safeguarding and positive risk-taking, you'll also gain valuable insight into the autistic spectrum. Ideal for those already working in the field or looking to start a rewarding career. Enrol today and transform lives.

**Delivery:** Face to face

## Level 2 & Level 3 Certificate in Understanding Autism

Become an expert in supporting individuals with autism. Our qualifications cover person-centred approaches, positive communication methods, and techniques to support positive behaviour. Learn how to help individuals with autism lead healthy and fulfilled lives. Enrol now and develop your understanding of autism with us.

**Delivery: Face to face**

## Level 2 Certificate in Safeguarding and Prevent

Attention safeguarding professionals. Boost your knowledge and awareness of the Prevent Duty and safeguarding, including online safety with our top-notch qualification. Be confident in your duty of care and enhance your expertise. Ideal for anyone responsible for safeguarding others. Enrol now and become a safeguarding superstar.

**Delivery: Face to face**

## Level 2 Certificate in Understanding Mental Health First Aid and Mental Health Advocacy in the Workplace

Equip your workforce with the essential skills to support colleagues struggling with mental health issues. Our qualification enhances knowledge and understanding of mental health conditions and provides practical guidance on implementing mental health first aid in the workplace. Invest in your team's wellbeing and productivity with our comprehensive training programme.

**Delivery: Face to face**

## Level 3 Certificate in Understanding Mental Health

Become a mental health expert with our comprehensive qualification. Gain a deep understanding of mental health legislation, services, and attitudes, and learn how to support wellbeing through all stages of life. With a focus on different occupational areas, our programme equips you with the skills to work in mental health services. Enrol now.

**Delivery: Face to face**

! For full course info and to apply, please scan the QR code or search our website.



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## 3 Business Academy

Unlock a world of limitless possibilities with our comprehensive business pathway. Learn essential skills in customer service, business administration, and management to pave the way for an illustrious career.

Our pathway is designed to equip you with the tools you need to succeed in any industry or job position, offering a solid foundation for career growth and advancement. Don't limit yourself - invest in your future and join our programme today to unlock your full potential and seize every opportunity that comes your way.

Example of study options on the Business Academy Pathway.



### Level 1 Certificate in Business Administration

Our programme offers introductory knowledge and essential skills to flourish in the corporate world. Gain expertise in various areas that are crucial to business administration roles. Elevate your career and make a lasting impact with our comprehensive programme.

Enrol now and set yourself up for success.

**Delivery: Face to face**

### Level 1 Certificate in Customer Service

Our programme equips learners with essential skills and knowledge to excel in this field. Get ahead of the competition and gain a deep understanding of the principles of customer service.

Enrol now and elevate your career.

**Delivery: Face to face**

### Level 2 Certificate in Principles of Business Administration

Looking to kickstart your career in business administration? Our comprehensive qualification has got you covered. With our expertly designed course, you'll gain all the essential knowledge and skills required to excel in a variety of industry roles.

From managing information to supporting events, we'll teach you everything you need to know to succeed in this dynamic field.

Sign up now and unlock your full potential.

**Delivery: Face to face**

### Level 2 Diploma in Customer Service

Unlock your potential in customer service with our specially tailored qualification. Ideal for professionals already in customer service roles or for those seeking to gain essential knowledge before embarking on a career in the field.

Enrol today and take your customer service skills to the next level.

**Delivery: Face to face**

### Level 3 Certificate in Principles of Business Administration

Gain essential knowledge on managing information, planning meetings, and delivering impactful presentations. Our programme also includes training on creating bespoke documents, communication systems, and contributing to organizational change. Don't miss this opportunity to enhance your administrative skills and advance your career.

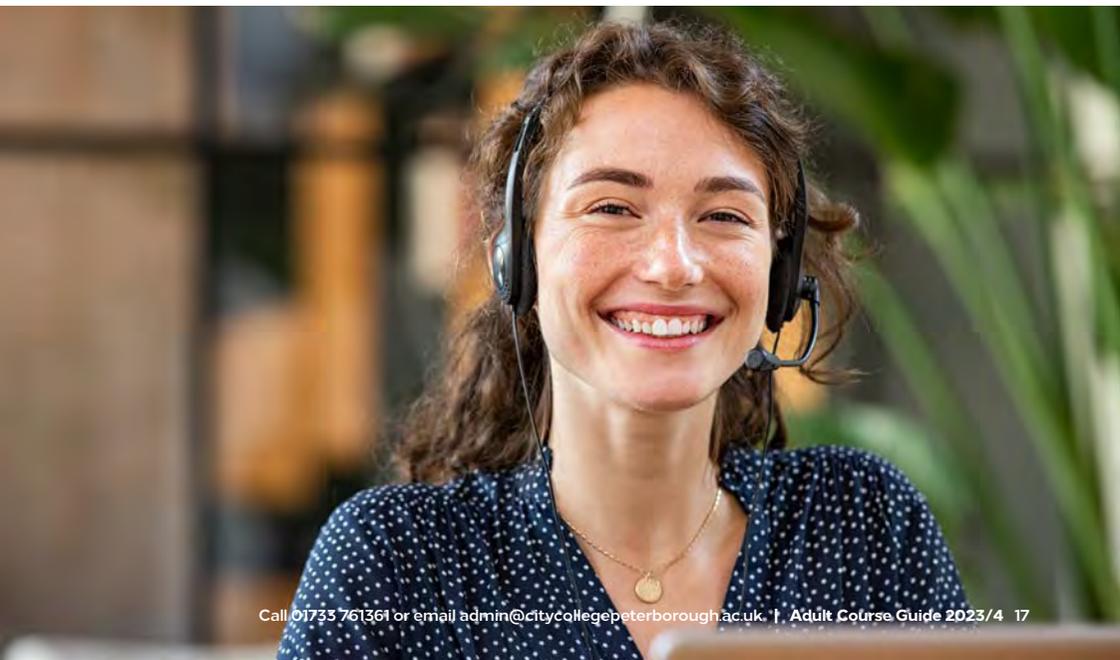
**Delivery: Face to face**

### Level 3 Certificate in Principles of Customer Service

Unlock endless opportunities in the customer service industry with our world-class qualification. Designed to equip learners with the essential knowledge and skills required by employers, our programme covers everything from customer retention to resolving complaints and delivering exceptional service.

Join now and become a sought-after professional in any environment.

**Delivery: Face to face**



## Level 3 Certificate in Principles of Management

Gain the competitive edge in today's business world with our comprehensive management training programme. Our course provides learners with the essential knowledge and skills required to excel in management roles across various business settings. Master the art of information system implementation and professional network development and become a true leader in your field. Enrol now.

**Delivery: Work-based with additional face to face sessions.**



## Bite-sized Professional Development in Business

Unlock your potential and supercharge your career with our cutting-edge business courses. Explore your interests and specialise in key areas of the business pathway.

Discover the latest digital techniques to catapult your brand, master social media for business success, or ignite your entrepreneurial spirit. Don't miss out on this opportunity to thrive in the dynamic world of business.

Level 2	Level 2	Level 2
Certificate in Creating a Business Start-up	Certificate in Digital Skills for Work	Certificate in Understanding Business Improvement Techniques
Level 2	Level 3	Level 3
Certificate in Digital Promotion for Business	Certificate in Championing Sustainability in the Workplace	Diploma in Social Media for Business

### Level 2 Certificate in Digital Skills for Work

Develop the skills and knowledge you need to excel in today's technology-driven world and show employers that you have what it takes to succeed.

Take the first step towards your dream job and enrol now to advance your career.

**Delivery: Face to face**

### Level 2 Certificate in Understanding Business Improvement Techniques

Looking to boost your business performance and advance your career? Look no further than our expertly crafted programme, designed for learners like you. Whether you're new to the field or looking to expand your skill set, our lean business improvement techniques will help you succeed.

Enrol today and take the first step towards achieving your professional goals.

**Delivery: Face to face**

### Level 2 Certificate in Digital Promotion for Business

Discover the latest concepts and techniques to skyrocket your business's online presence. Our comprehensive programme is tailored to introduce learners to the world of digital marketing, empowering you with the skills you need to succeed in today's fast-paced business landscape.

Join now and take your business to the next level.

**Delivery: Face to face**

## Level 2 Certificate in Creating a Business Start-up

Perfect for aspiring business owners, our programme equips you with the skills and knowledge required to launch a successful start-up. From initial processes to legal requirements and financial planning, we cover it all. By the end of the course, you'll have a clear understanding of how to write a winning business plan.

Take your first step towards success today.

**Delivery: Face to face**

## Level 3 Certificate in Championing Sustainability in the Workplace

Are you ready to become a sustainability superhero in your workplace? This qualification is your key to unlocking the knowledge, skills, and understanding to make a real impact and support a sustainable future for all. With this qualification, you'll be equipped with the tools and strategies to lead the charge in creating a better world for generations to come. So, what are you waiting for? Join the sustainability revolution and let's make a difference together.

**Delivery: Face to face**

## Level 3 Diploma in Social Media for Business

Our specialised qualifications are perfect for both newcomers and seasoned professionals seeking to revitalise their skillset. Join our prestigious programme today and pave your way to success in the ever-growing digital sphere.

**Delivery: Work-based with additional face to face sessions.**



! For full course info and to apply, please scan the QR code or search our website.



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# The Skills Hub

The college offers a wide range of courses to develop your workforce, including a range of Skills for Work courses and programmes including mandatory courses such as First Aid, Food Safety and Health & Safety programmes. You will also find a range of dedicated work-related courses for business skills, adult social care and childcare qualification courses, some of which may be free, subject to eligibility.

We can also look at creating bespoke courses for your workforce such as IT skills including Microsoft Excel or Powerpoint to help them understand how to get the most out of general technology.



## Workplace Training Development

Workplace training can be anything you want it to be to suit your business needs. We can work with you to deliver recognised qualifications or more tailored, bespoke training, from First Aid or Food Safety to Certificates and Diploma qualifications.

## Ideas of what we can offer your company.

We can work with you to create your team building activity, these are just a selection of what we can offer.

Pottery Throw Down • Ready, Steady, Cook • The Survival Game • Mindfulness • Personality Testing

## Careers Advice

It's never too early or too late to think about career options, whether you're looking for a new job, want a change of career, or are looking for the skills you need to help progress in your chosen career.

- Our Careers Advisor listens to what you want to achieve and will guide you.
- Book a FREE 1-2-1 session at our new Skills Hub. These run every Tuesday.

## Opening hours

Monday – Friday 9:00 – 12:00



## The Skills Hub

61 Bridge Street, Peterborough, PE1 1HA

01733 761361 (ext 062) • [admin@citycollegepeterborough.ac.uk](mailto:admin@citycollegepeterborough.ac.uk)

## 4 Health Care Academy

Are you ready to make a real difference in people's lives? In the world of health and social care, you have the power to positively influence the physical health, mental wellbeing, and overall safety of those around you. This incredible work is of immeasurable value, and it all starts with forming meaningful relationships with clients who rely on your support and assistance.

By embracing this career path, you'll gain a unique perspective on life and view the world through the eyes of those you serve. This can be an immensely rewarding and character-building journey, starting at Level 1 Preparing to Work in Adult Social Care and progressing to Level 2, or by undertaking a range of other courses relevant to the sector.

### Example of study option in Health Care pathway



## Bite-sized Professional Development in Health Care

Take your career in health care to the next level with our Bite-Sized Professional Development courses. From Dementia Awareness to End of Life Care, our comprehensive range of courses offers endless opportunities for growth and development.

So, what are you waiting for? Take the first step towards a fulfilling career in health and social care today.

<b>Level 1</b>	<b>Level 2</b>	
<b>Award in Mental Health Awareness</b>	<b>Certificate in Understanding Dignity and Safeguarding in Adult Health and Social Care</b>	
<b>Level 2</b>	<b>Level 2</b>	<b>Level 2</b>
<b>Certificate in Safe Handling of Medications in Health and Social Care</b>	<b>Certificate in Common Health Conditions</b>	<b>Certificate in Principles of Working with Individuals with Learning Disabilities</b>
<b>Level 2</b>	<b>Level 2</b>	<b>Level 2</b>
<b>Certificate in the Principles of the Prevention and Control of Infection in Health Care Settings</b>	<b>Certificate in Understanding Mental Health First Aid and Mental Health Advocacy in the Workplace</b>	<b>Certificate in Understanding Personal Care Needs</b>
<b>Level 2</b>	<b>Level 2 &amp; Level 3</b>	<b>Level 2 &amp; Level 3</b>
<b>Certificate in Understanding the Care and Management of Diabetes</b>	<b>Certificate in Understanding Autism</b>	<b>Certificate in the Principles of Dementia Care</b>
<b>Level 2 &amp; Level 3</b>	<b>Level 3</b>	<b>Level 3</b>
<b>Certificate in the principles of End-of-Life Care</b>	<b>Certificate in Understanding Mental Health</b>	<b>Certificate in Principles of Management</b>



## Level 1 Award in Mental Health Awareness

Empower yourself with the essential knowledge to tackle mental health issues head-on. Our qualification provides you with the tools to increase awareness, dispel myths and misconceptions, and advocate for the rights of those affected by mental health difficulties.

Enrol now and make a difference in your community.

**Delivery: Face to face**

## Level 2 Certificate in Understanding Dignity and Safeguarding in Adult Health and Social Care

Gain a competitive edge in the adult health and social care industry with our comprehensive qualification. Discover the vital principles of dignity, duty of care, and safeguarding, and learn how to apply them in real-world situations.

Explore challenging ethical dilemmas and discover the catastrophic consequences of failing to uphold these essential principles. Enrol today and enhance your knowledge and expertise.

**Delivery: Face to face**

## Level 2 Certificate in Safe Handling of Medications in Health and Social Care

Gain essential knowledge and skills with our comprehensive qualification. Develop a thorough understanding of various medications and their uses, as well as best practices for obtaining, storing, administering, and disposing of medication.

You'll also learn about legislation, audits, and accountability related to medication, and master the record-keeping process. This knowledge-based qualification is the perfect step towards becoming a skilled medication administrator.

**Delivery: Face to face**



“

I have been home with Agoraphobia & for a long time I didn't want to leave home. Now I look forward to coming to class.

I can handle my mental health issues a bit better because I now feel I can achieve anything if I try.”

**Learner – Ayesha**





## Level 2 Certificate in Common Health Conditions

Unlock your potential in adult health and social care with our comprehensive qualification. Develop your knowledge and understanding of various common health conditions and learn how to effectively monitor the health of individuals affected by these conditions. Take the first step towards a rewarding career and gain the awareness needed to progress to more in-depth qualifications. Join us today and make a real difference in the lives of those in need.

**Delivery: Face to face**

## Level 2 Certificate in Principles of Working with Individuals with Learning Disabilities

Unlock your potential and make a difference in the lives of those with learning disabilities. Our qualification equips you with the knowledge and understanding to work effectively with individuals facing challenges. With a focus on safeguarding and positive risk-taking, you'll also gain valuable insight into the autistic spectrum. Ideal for those already working in the field or looking to start a rewarding career.

Enrol today and transform lives.

**Delivery: Face to face**

## Level 2 Certificate in the Principles of the Prevention and Control of Infection in Health Care Settings

Upgrade your skills with our qualification and gain a comprehensive understanding of infection control. Learn about the significance of infection control, the causes and conditions for infections to thrive, and effective methods to prevent and control their spread. Enrol now to stay ahead of the competition and ensure a safer environment for everyone.

**Delivery: Face to face**

## Level 2 Certificate in Understanding Mental Health First Aid and Mental Health Advocacy in the Workplace

Equip your workforce with the essential skills to support colleagues struggling with mental health issues. Our qualification enhances knowledge and understanding of mental health conditions and provides practical guidance on implementing mental health first aid in the workplace. Invest in your team's wellbeing and productivity with our comprehensive training programme.

**Delivery: Face to face**

## Level 2 Certificate in Understanding Personal Care Needs

Looking to gain a competitive edge in the social care and healthcare sectors? The Level 2 Certificate in Understanding Personal Care Needs is your ticket to success. With specialised knowledge and comprehensive training, you'll be able to provide top-notch care and support to those in need. Join today and unlock your full potential.

**Delivery: Face to face**

## Level 2 Certificate in Understanding the Care and Management of Diabetes

Unlock your potential with our cutting-edge diabetes qualification. Gain a deep understanding of diabetes types and their causes, learn how to prevent Type 2 diabetes through lifestyle changes, and develop skills in diagnosis, initial care, and ongoing treatment. Take control of your career today and become an expert in controlling blood sugar levels.

**Delivery: Face to face**

## Level 2 Level 3 Certificate in Understanding Autism

Become proficient in supporting individuals with autism. Our qualifications cover person-centred approaches, positive communication methods, and techniques to support positive behaviour. Learn how to help individuals with autism lead healthy and fulfilled lives.

Enrol now and develop your understanding of autism with us.

**Delivery: Face to face**





## Level 2 & 3 Certificate in the Principles of Dementia Care

Enhance your career in dementia care with our comprehensive qualification. Gain valuable insights and expertise in person-centred care, effective communication techniques, medication management, and engaging activities for individuals with dementia. Our programme provides a solid foundation for your work in the field, preparing you for a fulfilling and rewarding role in this growing industry.

**Delivery: Face to face**

## Level 2 & 3 Certificate in the principles of End-of-Life Care

Elevate your career in the healthcare industry with our End-of-Life Care qualification. Gain comprehensive knowledge and understanding of working in end-of-life care, managing pain and discomfort, dealing with dementia, the crucial role of the care worker during death, and the intricate process of loss and grief.

Enrol now to become a compassionate and skilled care worker.

**Delivery: Face to face**

## Level 3 Certificate in Understanding Mental Health

Become proficient in mental health with our comprehensive qualification. Gain a deep understanding of mental health legislation, services, and attitudes, and learn how to support wellbeing through all stages of life. With a focus on different occupational areas, our programme equips you with the skills to work in mental health services. Enrol now.

**Delivery: Face to face**

## Level 3 Certificate in Principles of Management

Gain the competitive edge in today's business world with our comprehensive management training programme. Our course provides learners with the essential knowledge and skills required to excel in management roles across various business settings. Master the art of information system implementation and professional network development and become a true leader in your field. Enrol now.

**Delivery: Work-based with additional Face to face sessions.**



## 5 Wellbeing

Achieve your best self with our range of wellbeing courses. From nutrition to stress and mental health awareness, we offer a variety of options to help you improve your physical, emotional, and mental health. Our expert instructors will guide you through each class, providing practical tips and techniques to help you reduce stress, boost your energy levels, and cultivate inner peace.

Whether you're beginning your journey or looking for your next wellbeing activity, our courses are designed to support you on your journey towards a happier, healthier you. Start your transformation today.

Level 1	Level 1	Level 1	Level 1
Award in Mental Health Awareness	Certificate in Wellbeing	Award in Nutrition and Health	Award in Stress Awareness
Level 2	Level 2	Level 2	Level 3
Certificate in Common Health Conditions	Certificate in Improving Personal Exercise, Health and Nutrition	Level 2 Certificate in Understanding the Care and Management of Diabetes	Certificate in Understanding Mental Health



## Level 1 Award in Mental Health Awareness

Empower yourself with the essential knowledge to tackle mental health issues head-on. Our qualification provides you with the tools to increase awareness, dispel myths and misconceptions, and advocate for the rights of those affected by mental health difficulties. Enrol now and make a difference in your community.

**Delivery: Face to face**

## Level 1 Certificate in Wellbeing

Get ready to boost your wellbeing like never before. Our exciting qualification will take you on a journey through a range of topics that will transform your life. Discover the power of positive thinking, learn how to manage stress like a pro, and explore the impact of nutrition on your wellbeing. With our programme, you'll develop a deep understanding of what it takes to be at your best, both physically and mentally. Don't miss out on this life-changing opportunity.

**Delivery: Face to face**

## Level 1 Award in Nutrition and Health

Get ready to dive into the world of healthy living with this exciting qualification. Discover the secrets to eating well and staying hydrated while also learning how to make the best food choices for you and your loved ones. Explore the complex connections between food and emotions, and gain insight into seeking help and support for eating disorders. With this qualification, you'll be a healthy living pro in no time.

**Delivery: Face to face**

## Level 1 Award in Stress Awareness

Buckle up and get ready to conquer stress like a pro with this exciting qualification. Unlock the secrets of stress and become a master of your own health with our dynamic curriculum. Discover the causes and effects of stress, learn to spot the signs and symptoms, and power up with proven strategies to prevent and reduce stress. Get ready to thrive.

**Delivery: Face to face**

## Level 2 Certificate in Common Health Conditions

Unlock your potential in adult health and social care with our comprehensive qualification. Develop your knowledge and understanding of various common health conditions and learn how to effectively monitor the health of individuals affected by these conditions. Take the first step towards a rewarding career and gain the awareness needed to progress to more in-depth qualifications. Join us today and make a real difference in the lives of those in need.

**Delivery: Face to face**

## Level 2 Certificate in Improving Personal Exercise, Health and Nutrition

Are you ready to take control of your health and unleash a happier, healthier you? Our qualification is the key to unlocking a world of knowledge on the incredible benefits of exercise and nutrition for your long-term wellbeing. Get ready to supercharge your life by creating your own personalised plan that will leave you feeling stronger, happier, and more energized than ever before.

**Delivery: Face to face**

## Level 2 Certificate in Understanding the Care and Management of Diabetes

Unlock your potential with our cutting-edge diabetes qualification. Gain a deep understanding of diabetes types and their causes, learn how to prevent Type 2 diabetes through lifestyle changes, and develop skills in diagnosis, initial care, and ongoing treatment. Take control of your career today and become an expert in controlling blood sugar levels.

**Delivery: Face to face**

## Level 3 Certificate in Understanding Mental Health

Become a mental health expert with our comprehensive qualification. Gain a deep understanding of mental health legislation, services, and attitudes, and learn how to support wellbeing through all stages of life. With a focus on different occupational areas, our programme equips you with the skills to work in mental health services. Enrol now.

**Delivery: Face to face**



**i** For full course info and to apply, please scan the QR code or search our website.



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# STUDY SKILLS 16–19

## Special Education Needs (SEN 24)

City College Peterborough has a long-standing reputation of helping young adults to continue with their education and help them explore their future options within a strong infrastructure of support, work related activity and enrichment opportunities.

Our range of study skills programmes are designed to help them enhance their basic skills whilst providing a solid foundation within a qualification framework:

- Animal Care
- Business and Enterprise
- Childcare
- Creative Crafts
- Hairdressing
- Health & Social Care
- Hospitality & Catering
- Motor Vehicle Studies

Alternative pathways are a great way for young people to learn transferable skills and explore their next steps:

- Occupational Studies for the Workplace
- Step Up (Skills for Education and Further Learning)
- Skills for Independence Programmes
- Functional Skills English and Maths
- English for Speakers of Other Languages
- Work Skills Enrichment
- S.E.A. (Support Educate Autism)



## 6 Digital Academy

Get ready to embark on an exciting journey of learning and self-discovery with our incredible digital courses. Whether you're itching to skyrocket your career or explore a new passion, our expertly curated curriculum has got you covered. Our courses are tailored to equip you with the essential skills you need to succeed in the digital world, from basic digital skills to advanced digital promotion for businesses.

Our engaging lessons and practical exercises are designed to make learning an enjoyable and fulfilling experience, empowering you to take charge of your future and unlock your full potential. So what are you waiting for? Enrol today and join the revolution transforming their lives with our cutting-edge digital courses. The sky's the limit when it comes to your potential - let us help you unleash it.

### Example of study option on the Digital pathway



### Entry 3 Essential Digital Skills

Are you ready to unleash your inner digital warrior? Our qualification will arm you with the essential skills to dominate the digital landscape and reign supreme in the modern world. From conquering complex digital tools to navigating online services like a pro, you'll be a force to be reckoned with. Join us and unlock the true power of the digital universe.

**Delivery: Face to face**

### Level 1 Certificate in Digital Skills

Are you ready to level up your tech game? Our cutting-edge qualification unlocks the full potential of the digital world, empowering you to soar to new heights. From harnessing the latest digital tools to navigating complex online services with ease, we'll arm you with the skills you need to conquer any digital challenge. Join us on this thrilling journey of transformation and unlock a world of endless possibilities.

**Delivery: Face to face**

### Level 2 Certificate in Digital Skills for Work

Develop the skills and knowledge you need to excel in today's technology-driven world and show employers that you have what it takes to succeed.

Take the first step towards your dream job and enrol now to advance your career.

**Delivery: Face to face**



## Bite-sized Professional Development in Digital

Looking to level up your career game? Our cutting-edge bite-sized modular add-on courses are the perfect recipe for success in the digital age. Get ready to master the latest and greatest digital skills that will help you succeed at work and take your career to new heights.

### Level 2

Certificate in Digital Promotion  
for Business

### Level 2

Diploma in Social Media  
for Business

## Level 2 Certificate in Digital Promotion for Business

Discover the latest concepts and techniques to skyrocket your business's online presence. Our comprehensive programme is tailored to introduce learners to the world of digital marketing, empowering you with the skills you need to succeed in today's fast-paced business landscape.

Join now and take your business to the next level.

**Delivery:** Face to face

## Level 3 Diploma in Social Media for Business

Our specialised qualifications are perfect for both newcomers and seasoned professionals seeking to revitalise their skillset. Join our prestigious programme today and pave your way to success in the ever-growing digital sphere.

**Delivery:** Work-based with additional face to face sessions.

! For full course info and to apply, please scan the QR code or search our website.



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# 7 Sustainability Academy

Attention all eco-warriors and environmental enthusiasts. Are you ready to take your passion for sustainability to the next level? Are you eager to learn new skills that will empower you to reduce your carbon footprint and make a positive impact on the planet? Look no further than our exciting sustainability courses.

Whether you're a seasoned environmentalist or just starting on your green journey, our courses offer a dynamic and engaging learning experience that will equip you with the tools you need to make a real difference. From cutting-edge techniques for reducing energy consumption in the home to innovative strategies for promoting sustainability in the workplace, our courses will challenge and inspire you to take bold action.

So join us today and be part of the solution. Together, we can create a brighter, cleaner, and more sustainable future for ourselves and generations to come.

Level 2

Certificate in Understanding Climate Change and Environmental Awareness

Level 2

Certificate in Championing Sustainability in the Workplace

## Level 2 Certificate in Understanding Climate Change and Environmental Awareness

Get ready to embark on a thrilling journey into the fascinating world of climate change and environmental awareness. This qualification will empower you with the knowledge and skills to make a positive impact on the planet. Discover the principles that govern our world and explore the intricate connections between humanity and the environment. Join us on this exhilarating adventure towards a greener future.

**Delivery: Face to face**

## Level 3 Certificate in Championing Sustainability in the Workplace

Are you ready to become a sustainability superhero in your workplace? This qualification is your key to unlocking the knowledge, skills, and understanding to make a real impact and support a sustainable future for all. With this qualification, you'll be equipped with the tools and strategies to lead the charge in creating a better world for generations to come. So, what are you waiting for? Join the sustainability revolution and let's make a difference together.

**Delivery: Face to face**

! For full course info and to apply, please scan the QR code or search our website.



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## 8 Retail Academy

Are you ready to embark on a thrilling journey into the world of retail? Look no further, we have the perfect courses for you. Our Level 1 Diploma in Retail Skills and Level 2 Certificate and Diploma in Retail Skills will equip you with the knowledge and expertise you need to thrive in this exciting industry.

Imagine yourself confidently interacting with customers, managing inventory, and running a successful retail business. With our expert guidance and hands-on training, you'll be well on your way to achieving your career dreams.

Enrol today. Don't miss out on this incredible opportunity to launch your career and achieve success beyond your wildest dreams.



### Level 1 Diploma in Retail Skills

Get ready to kickstart your retail career. This Competence-based Qualification is your passport to success in the dynamic retail industry. Show off your skills and knowledge to become a star performer in your first retail job.

**Delivery:** Work-based with additional face to face sessions.

### Level 2 Certificate in Retail Skills

Get ready to take your retail career to the next level. Our dynamic competence-based qualification will equip you with the essential skills and knowledge needed to excel in the fast-paced retail industry. Perfect for newbies and seasoned pros alike, this course is your ticket to success. Are you ready to seize the opportunity?

**Delivery:** Work-based with additional face to face sessions.

### Level 2 Diploma in Retail Skills

Get ready to take your retail game to the next level with this exciting programme. Designed as an extension of the Level 2 Certificate in Retail, it's the ultimate way to boost your skills and knowledge in this dynamic industry. You'll learn the tricks of the trade and gain the confidence you need to succeed in the fast-paced and ever-evolving world of retail. Don't miss out on this incredible opportunity to unlock your full potential and achieve your dreams.

**Delivery:** Work-based with additional face to face sessions.

! For full course info and to apply, please scan the QR code or search our website.



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## 9 English, Maths and ICT

Would you like to enhance your English, maths, or ICT skills to excel at work or pursue further education? Perhaps you want to assist your children or grandchildren with their studies? We understand your aspirations.

Our courses are thoughtfully designed to elevate your knowledge, skills, and self-assurance. By gaining a deeper understanding of English, maths, and computer skills, you can significantly enhance your personal life. Imagine accessing amazing shopping deals, effortlessly completing forms and job applications, easily following recipes, or confidently undertaking DIY projects.

Our courses are tailored to your specific needs, whether you require a refresher or are starting from scratch. Embrace this opportunity and earn a recognized qualification, which will showcase your abilities and open doors to success.

Don't wait any longer. Learning and expanding your knowledge is a lifelong pursuit.

Take your first step today and unlock the doors to success with our free English, maths, and ICT courses, paving your path to nationally recognised qualifications in functional skills or GCSEs.



“

“Lifelong learning is helpful to me because in life it's never too late to learn. Learning is never a bad thing; it opens your mind to different aspects in life and can be helpful in every way possible.

If you believe in yourself and have the support, you can achieve anything you put your mind to”.

Stevie-Leigh Fitzjohn  
(Adult learner).

Entry  
Level



Level 1



Level 2 /  
GCSE



Vocational  
Qualifications



# 10 Multiply

Get ready to unlock a world of new opportunities and take control of your numeracy skills with our exciting **FREE Maths courses**.

Maths is more than just numbers - it's an essential part of our daily lives, from budgeting to baking, DIY to shopping.

If you're one of the 8 million adults in the UK struggling with numeracy, don't worry - our innovative Maths courses are here to help.



## Whether you want to:

- Speak the Language of Maths (perfect for non-native speakers).
- Save money through budgeting skills.
- Gain a recognised qualification on one of our intensive maths courses.

## We've got you covered.

But that's not all - we can help you bridge the gap to take your next step towards your GCSE with our Gateway Bridge to GCSE Maths course or for those who want to focus on specific skills, we offer unit-based Maths, which lets you focus on one maths skill at a time.

Don't let your numeracy skills hold you back - join our Maths courses today and unlock a world of new opportunities.

Say goodbye to feeling overwhelmed by numbers and hello to confidence, success, and a brighter future. Sign up now and start your journey to becoming a maths master.



"The course has helped me to think more about my money. I didn't really do that before. I know how much is in my account and how much I can spend.

I am thinking about if I 'need' something or 'want' something, this stops me wasting money. I have a plan for my shopping and this saves me money every week".

Asta Meskoniene  
Multiply: Budgeting course learner.

! For full course info and to apply, please scan the QR code or search our website.



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# 11 English for Speakers of Other Languages (ESOL)

Hey language learners, listen up, I have some exciting news for you. If you want to improve your English skills, City College Peterborough is the perfect place for you.

We're the biggest ESOL provider in Peterborough, and we have a great reputation - more than 85% of our students come to us because their friends and family recommended us.

We offer courses, free of charge, that will help you in both your personal and professional life, and we can customise them to fit your needs. And the best part is, most of our courses lead to qualifications that are recognised not just in the UK, but all around the world.

So don't wait - come in for an assessment and find out what level your English is at. Contact us at 01733 761361 and let us help you take your language skills to the next level.



"I started my journey with ESOL course one year ago. I am glad I made that decision to change something in my life. The course has opened new doors for me. I no longer feel scared to talk with anyone in English.

My confidence has grown and I realised there is no shame in asking for help when I don't understand. I am really proud of myself for taking this step to better life. If you are worried about still not speaking English as well as you could, stop finding excuses. Don't be afraid and step forward to better English".

Sylwia Szczap  
(ESOL learner)



! For full course info and to apply, please scan the QR code or search our website.



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## 12 Community Learning

**Are you ready to take a step towards a brighter future, filled with new skills, knowledge, and fun experiences? Then you're in the right place - Community Learning is here to help you unlock your full potential.**

Our community-based relaxed learning environments are designed to help you improve your skills, jumpstart your career, or simply lift your mood - and the best part is, you can do it alongside your children or as an adult learner.

We've got courses to suit every interest and level, from our first steps into English, maths, and IT, which will give you a taste for learning and can lead you on to longer qualification courses, to our sustainability courses, which can help you make greener choices that save you money and lead to a qualification course in our sustainability academy.

And that's not all - our upcycling courses will show you how to give new life to old products, our wellbeing suite will help you and your family relax and unwind while also giving you the skills to recognise and manage stress and anxiety, and our cooking and gardening courses will help you grow your own food and cook up healthy, delicious meals for your loved ones.

But we don't just offer amazing courses - we bring the learning to YOU, by partnering with local schools, faith centres, community centres, and other organisations. So, whether you're a community leader or a passionate learner, we'd love to hear from you.

**Contact us today at 01733 761 361 or email [community@citycollegepeterborough.ac.uk](mailto:community@citycollegepeterborough.ac.uk) to start your exciting learning journey today.**



Today we have celebrated Culture at City College Peterborough. My children and I have learnt cultures from Italy, China, India and Australia.

It was extremely enjoyable doing all the crafts related to these countries. Celebrating different cultures brings understanding and respect among many people."

**Community Learner**



**!** For full course info and to apply, please scan the QR code or search our website.



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“

Working in partnership enables us to deliver so much more, by pooling expertise and resources for the greater good. Our longstanding partnership with City College Peterborough has already delivered so much and we are so pleased to be able to do even more this year.”

**Kate, Cross Keys Homes**



## 13 Information, Advice and Guidance

Are you ready to achieve more in your career and take your life to the next level? Then you're in the right place. Our highly qualified and experienced Careers Advisor is here to listen to your dreams and aspirations and guide you on the best way to achieve them.

Whether you're just starting out on your career journey or looking for a change of pace, it's never too late to explore your options and discover your true potential. And the best part? You don't have to do it alone. Our personalised 1-2-1 sessions are designed to help you create a customised plan that's tailored to your unique goals and ambitions.

### What we offer:

- Confidential career guidance interviews – including career pathways mapping.
- Advice on CVs, interview skills and job searching.
- Advice on qualifications, apprenticeships and a wide range of other learning and training
- Dedicated courses and workshops to help you build your confidence and skills to help you on your journey.

**!** So why wait? take the first step towards a brighter future and unlock your full potential today.

Contact us now on 01733 761361 to book your session with our amazing Careers Advisor and start your exciting journey towards success.







# 14 Leisure Learning - Full Fees Courses

Get ready to ignite your passion and unlock your full potential with our exciting adult classes. Whether you're looking to master a new skill, explore a new hobby, or just try something completely different, our Leisure Courses have got you covered. From cooking to photography, painting to pottery, there's something for everyone.

But don't worry if you can't find exactly what you're looking for - we're constantly adding new courses and we're always on the lookout for fresh ideas. So why not let us know what you're interested in? We'd love to hear from you and help you discover your next big adventure. Learning is for life and the possibilities are endless - so don't wait any longer. Contact us today to start your journey towards endless excitement and personal growth.



## Arts and Crafts

Are you an aspiring artist or looking to learn a new skill? We offer a range of art and crafts leisure courses that are a fantastic way to explore your creativity.

Our arts and crafts courses are also a great way to relieve stress and meet like-minded people.

### Painting for Pleasure

Unleash your inner artist and discover the joy of painting with our Painting for Pleasure course. No experience necessary, just bring your creativity and let's have fun.

**Delivery: Face to face**

### Oil Painting Techniques

Learn fundamental techniques and develop your skills with personalized guidance from our experienced instructors. Enrol now and start painting like a pro.

**Delivery: Face to face**

### The Art of Pottery: Beginner's Guide

Discover the beauty of pottery with our beginner's guide course. Learn hand-building techniques and create your own unique pieces. Sign up now and unleash your creativity.

**Delivery: Face to face**

### Pottery and Sculpture Design Workshops

Experience the art of pottery for sculpture with our immersive workshops. Learn to create stunning designs and bring your imagination to life. Sign up now.

**Delivery: Face to face**



"I have learnt how to renovate and upholster, old and new furniture - from a chaise longue to couches, chairs, stools, and ottomans. This course has helped me to set up my own business - I have now turned a hobby into a money earner. I'm so lucky to enjoy my job.

I also started in 2006, as I was going deaf. I am now completely deaf, and I can still work".

Jacqui





## Printmaking

Learn techniques such as etching, linocut, and screen printing to create stunning, one-of-a-kind prints. Join us now.

**Delivery: Face to face**

## Silvery Jewellery Making

Learn to craft beautiful, unique pieces using sterling silver and take home your own handmade treasures.

**Delivery: Face to face**

## Get to know your Sewing Machine

Discover the full potential of your sewing machine with our Get to Know Your Sewing Machine course. Learn the basics and unlock endless creative possibilities.

**Delivery: Face to face**

## Dressmaking for Beginners

Learn to make your own clothes. Our Dressmaking for Beginners course teaches you the basics of sewing and patternmaking. Get started on your dream wardrobe today.

**Delivery: Face to face**

## Dressmaking for Intermediates

Looking to elevate your dressmaking skills? Our intermediate course will teach you advanced techniques and help you create stunning garments. Join us now and take your sewing to the next level.

**Delivery: Face to face**

## Introduction to Quilting

Learn the basic techniques, create stunning designs and connect with fellow quilters. Join us today.

**Delivery: Face to face**





## Upholstery for All

Transform old furniture into new with the Upholstery for All course.

Learn from an expert teacher and save money while creating personalised pieces for your home.

**Delivery: Face to face**

## Cookery

Ready to spice up your meals and impress your taste buds? Our cookery courses offer a world of culinary adventure led by passionate and talented chefs.

From Indian to Thai, cake making to Sugarcraft, we'll guide you through it all. You'll leave with a newfound confidence, expanded recipe repertoire, and a sense of excitement.



### Indian Starters and Spices

Ready to add some bold flavours to your culinary repertoire? Our Indian Starters and Spices course is just what you need. Join now and elevate your cooking game with expert guidance.

**Delivery: Face to face**

### First Step of Indian Cookery

Take your taste buds on a journey to India with our First Step of Indian Cookery course. Learn from our expert chefs and discover delicious new flavours. Sign up today.

**Delivery: Face to face**

### Next Steps of Indian Cookery

Learn advanced techniques, spice blends, and regional specialties to impress your guests. Take your Indian cooking to the next level.

**Delivery: Face to face**



## Vegan Indian Cookery

Learn to create delicious and authentic plant-based dishes that will delight your taste buds. Sign up now to discover a world of exciting new flavours.

**Delivery: Face to face**

## Thai Cookery

Experience the vibrant and aromatic flavours of Thailand with our Thai Cookery course. Led by an expert chef, discover the secrets to creating delicious and authentic Thai dishes. Enrol now.

**Delivery: Face to face**

## Sweet Beginnings: A Beginner's Guide to Mastering Sugarcraft

Indulge your sweet tooth and unleash your inner artist with our beginner's Sugarcraft course. Learn to create stunning edible masterpieces that will leave a lasting impression. Enrol now for sweet beginnings.

**Delivery: Face to face**

## Gardening

Are you looking to cultivate your green thumb and create a lush garden oasis? Our gardening course offers a world of knowledge and inspiration for every level of gardener.

From soil health to plant care, to landscape design, our expert instructors will guide you through the art and science of gardening.



## Horticulture

Unleash your green thumb with our Horticulture course. Learn the ins and outs of plant care, soil health, and landscape design. Sign up now and watch your garden grow.

**Delivery: Face to face**

## Flower Arranging

Our course will teach you the basics of creating stunning arrangements for any occasion. Join now and unleash your creativity.

**Delivery: Face to face**

# History

Step back in time and explore the fascinating stories of our past with our history courses. From ancient civilisations to modern world events, our expert instructors will guide you through the rich tapestry of human history.

Enrol now and discover the captivating stories that have shaped our world.



## History: Mercia

Explore the fascinating history of Mercia and uncover its impact on England's past. Our expert-led course will take you on a journey through the kingdom's rise and fall.

**Delivery: Face to face**



## The English Reformation

Explore the dramatic transformation of England with our English Reformation course. Discover the impact of this pivotal moment in history and its lasting legacy.

**Delivery: Face to face**

## History: Five cities

Explore the fascinating history of five iconic cities with our immersive course. From ancient wonders to modern marvels, discover the stories and secrets that make these cities so captivating.

**Delivery: Face to face**

## The life and times of Richard the III

Led by an expert historian, you'll explore Richard III life, reign, and legacy in vivid detail.

**Delivery: Face to face**

## The life and times of Samuel Pepys

Explore the fascinating world of 17th century England with The Life and Times of Samuel Pepys course. Dive into diaries, culture, and politics in this immersive experience.

**Delivery: Face to face**

## The French Revolution

Study the French Revolution and discover its causes, key events, and impact on French society and the world. Explore the role of key figures such as Robespierre and Napoleon Bonaparte.

**Delivery: Face to face**

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## Languages

Ready to take on the world with a new language? Our exciting range of modern foreign languages including British Sign Language offer beginner and advanced levels to help you become a language master.

Unsure of your level? Contact us for an informal assessment and let our expert tutors guide you to the perfect course. Start your linguistic journey today.



## British Sign Language (BSL) For Beginners

Discover the beauty of sign language and connect with the deaf community. Learn British Sign Language (BSL) with our beginner's course. Join us now and start signing.

**Delivery: Face to face**

## French for Beginners

Bonjour. Ready to learn the language of love and travel? Our French for Beginners course offers a fun and engaging way to master the basics.

**Delivery: Face to face**

## French for Intermediates

Ready to take your French skills to the next level? Join our French for Intermediates course and build fluency, confidence, and cultural knowledge. Sign up now and let's parler français.

**Delivery: Face to face**



## Italian for Beginners

Looking to learn Italian and impress at your next visit to Italy? Our beginner course will teach you the basics in a fun and interactive way. Sign up now and start your language journey.

**Delivery: Face to face**

## Italian for Intermediates

Ready to take your Italian to the next level? Our Italian for Intermediates course will help you master the language with confidence. Join us today and immerse yourself in la dolce vita.

**Delivery: Face to face**

## Spanish for Beginners

Learn Spanish from scratch with our fun and interactive course for beginners. Our experienced teachers will guide you through the basics and get you speaking in no time. Sign up now.

**Delivery: Face to face**

## Spanish for Intermediates

Take your Spanish to the next level with our intermediate course. Expand your vocabulary, improve your grammar, and gain confidence speaking in real-life situations. Join now and enhance your language skills.

**Delivery: Face to face**

! For full course info and to apply, please scan the QR code or search our website.



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# Literature

Ready to unlock your inner wordsmith and unleash your creativity on the page? Whether you're a seasoned writer or a literature enthusiast, we have the perfect course for you.

Led by a professional author and tutor, our courses will ignite your passion for writing and take your skills to the next level. Don't just dream of writing that bestseller - make it a reality with us.

## Identifying Creative Writing Techniques

Unleash your creativity with our Identifying Creative Writing Techniques course. Learn to use literary devices and express your unique voice. Enrol now and start writing your masterpiece.

**Delivery:** Face to face

## Exploring Creative Writing Techniques

Sharpen your writing skills with our Exploring Creative Writing Techniques course. Join us to learn techniques for crafting compelling stories and captivating readers. Enrol now.

**Delivery:** Face to face

## Literature and Film Studies

Explore classic works and modern masterpieces while developing critical thinking and analytical skills.

**Delivery:** Face to face

## Get Writing - Find Your Voice

Find your voice through writing on our specifically designed course. You will be able to explore your creative potential with expert guidance and supportive feedback. Sign up now.

**Delivery:** Face to face

## Get Writing - Get Inspired

Unlock your creativity while exploring different writing styles to ignite your passion for storytelling.

**Delivery:** Face to face

## Literature for Pleasure

Indulge in the joy of reading with our Literature for Pleasure course. Explore captivating stories, connect with fellow book lovers, and rediscover the beauty of language. Join us now.

**Delivery:** Face to face

! For full course info and to apply, please scan the QR code or search our website.



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# Music

Get ready to experience the transformative power of music. Our exhilarating music courses are designed to take you on a journey of discovery, helping you appreciate the art of music and the masterful composers who have shaped our musical landscape.

From classical to contemporary, our courses will explore the creative styles and inspirations behind some of the most iconic pieces of music ever composed. Whether you're a seasoned music lover or just starting out, our courses will uplift your mood, evoke memories, and help you relax like never before. So what are you waiting for? Join us now and let the music move you.

## Classical Music for All: Baroque/Classical

Discover the inspiration behind Baroque music with our Classical Music for All course. Listen to the compositions and delve deeper into the history and meaning behind the music. Join now.

**Delivery: Face to face**

## Classical Music for All: Romantic/Modern

Discover the beauty of Romantic and Modern classical music with our course. Perfect for all music lovers, our expert instructor will guide you through this enchanting genre. Enrol today.

**Delivery: Face to face**



# Photography

Get ready to capture the world around you like never before with our photography courses. Led by the former president of the Peterborough Photographic Society, our expert tutor will guide you through the ins and outs of this exciting art form.

From creative composition to practical techniques, you'll learn how to snap stunning shots that capture the essence of your surroundings. Join us today and discover your inner shutterbug.

## Photography: Introduction to Camera Controls

Ready to unleash your creativity and take stunning photos? Join our Introduction to Camera Controls course. Bring your own SLR digital camera and learn how to master its settings with expert guidance.

**Delivery:** Face to face

## Photography: Extending Your Photography Skills

Take your photography skills to the next level with our "Extending Your Photography Skills" course. Bring your own SLR digital camera and learn to capture stunning images like a pro. Enrol now.

**Delivery:** Face to face

## Photography: Advanced Course

Join our advanced course, bring your own SLR digital camera, and learn from industry experts. Perfect for experienced photographers.

**Delivery:** Face to face

## Snap and Shoot: Mastering Photography with Your Smartphone

Unleash your creativity and capture stunning photos with your smartphone. Learn expert techniques and editing tips in our Snap and Shoot course. Enrol now.

**Delivery:** Face to face



! For full course info and to apply, please scan the QR code or search our website.



01733 761361

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www.citycollegepeterborough.ac.uk

# Health and Relaxation

Improve your physical and mental wellbeing with our range of holistic courses. Explore the benefits of yoga, meditation, and Indian head massage to de-stress and relax.

Our experienced instructors will guide you through each session, leaving you feeling refreshed, rejuvenated, and ready to take on life's challenges with renewed energy.

## Meditation Techniques

Discover inner peace and reduce stress with our Meditation Techniques course. Learn to focus the mind, control emotions, and cultivate mindfulness. Enrol now and start your journey to a calmer life.

**Delivery: Face to face**

## Yoga for Beginners

Discover the benefits of yoga with our beginner's course. Learn fundamental poses, breathing techniques, and meditation to improve flexibility, strength, and relaxation. Join now.

**Delivery: Face to face**

## Yoga for Improvers

Take your yoga practice to the next level with our Yoga for Improvers course. Perfect for those with some experience, this course will challenge and deepen your practice.

**Delivery: Face to face**



## Yoga for Over 60s

Experience the benefits of Yoga at any age with our specialised course for over 60s.

Improve flexibility, balance, strength, and mindfulness in a safe and supportive environment.

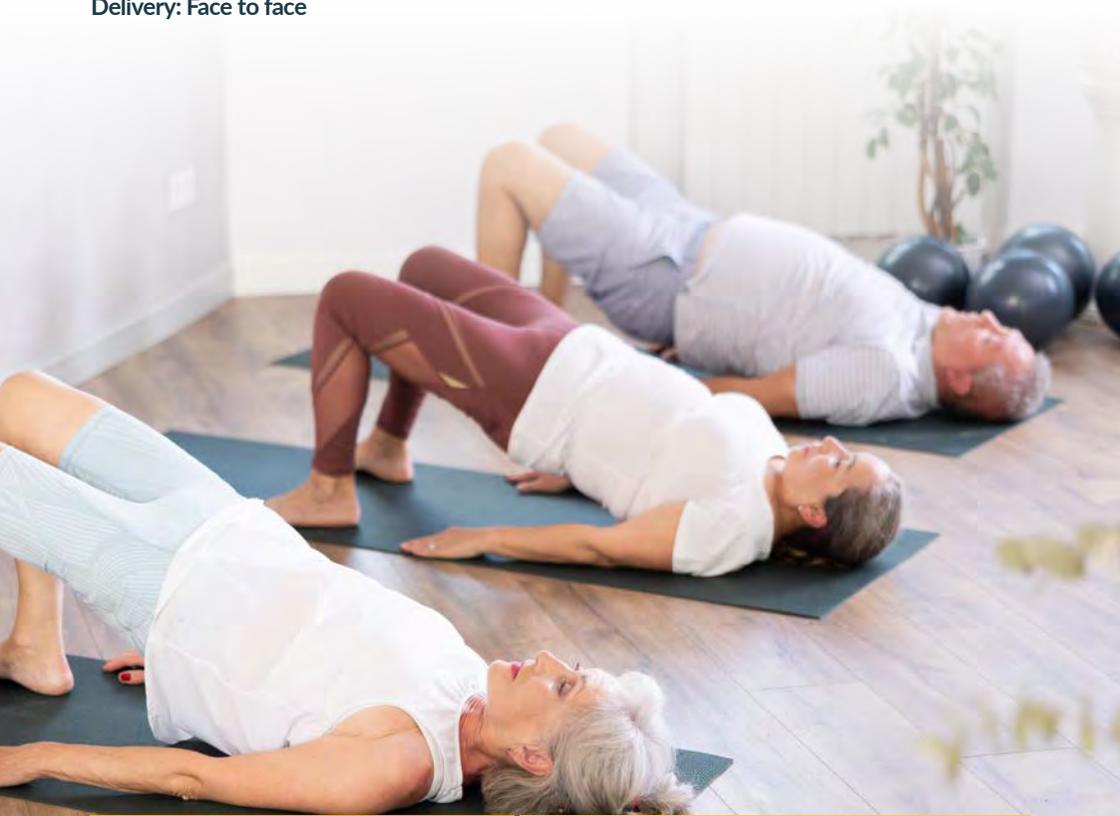
**Delivery:** Face to face



## Indian Head Massage

Learn the ancient art of Indian Head Massage with our comprehensive course. Develop your skills and techniques to provide a relaxing and therapeutic treatment.

**Delivery:** Face to face



! For full course info and to apply, please scan the QR code or search our website.



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# 15 Important Information

## Fees & Payments

Payment of your chosen course(s) is as follows:

- 1. INDIVIDUAL COURSE FEE UP TO £100 (after concession)**
  - 50% payment must be made at the time of enrolment.
  - 50% payment must be made before course commencement.
- 2. INDIVIDUAL COURSE FEE £101 AND ABOVE (after concession)**
  - 25% payment must be made at the time of enrolment
  - Followed by three monthly payments of 25% each from course commencement.

Please note the learner is liable for the full course fee after course commencement regardless of when they leave the course and irrespective of the payment method. You can ask for a refund given the cancellation is made 2 weeks before course commencement. This does not apply for short courses fewer than 2 sessions where the fee is non-returnable.

The service reserves the right to request full payment at the time of enrolments. It is important that you make the payment(s) by the date(s) stated to secure your place on the course and for you and fellow students to benefit from this facility. If you have difficulty paying larger amounts in one payment, please contact our Customer Service team on (01733) 761361 or in person at City College Peterborough in Brook Street. For some courses that result in a qualification there may be an exam entry fee to pay. Please check at the time of enrolment.

On some practical courses, there may be a small charge for materials. You will be advised of this at enrolment.

**Note:** For learners who fail to sit a scheduled exam or fail to submit required material in line with the awarding body and centre requirements or those wishing to take a resit exam after the course has finished will be charged the exam fee where applicable. A list of charges can be obtained from reception.

## Personal Interest Courses – Full Cost (not attracting government funding)

These courses will be charged at a rate determined by City College Peterborough. We reserve the right to amend fees from time to time to reflect market rates. There is no concessionary fee available on Full Cost Courses, unless you are over 60 years of age and unwaged where you will receive a 20% reduction of the course fee.

Minimum numbers of learners on courses will apply to ensure these courses remain financially viable. Decisions to run courses based on learner numbers are made up to 2 weeks before the start date. If numbers are low, courses may be cancelled, and you will be issued with a full refund.

Learners/Employers are responsible for 100% of the cost of the course and will not receive or be eligible for any government support; including travel, childcare, adaptations or additional learning support. The eligibility criteria for government funded courses does not apply, although learners must be aged 18 and over.

## Level of Funding

The level of funding available to a learner is dependent on the ESFA's Funding Rules, which can be obtained from reception.

1. Learners who are eligible for full funding from the ESFA will not be charged a fee for the course, including exams, resources or awarding organisation registration and fees. City College Peterborough will meet the cost of the course from the government funding received.
2. Learners who are eligible for co-funding as specified by the ESFA will be partly funded by the ESFA with an additional contribution being paid by the learner or employer. Our published fees assume learners are eligible for co-funding. Where learners do not meet the eligibility for funding requirements, the actual fee payable will be higher than our published fees.
3. Managers reserve the right to waive learner co-funded fees in some situations and this may be extended to our sub-contracted delivery e.g. where this will enable more learners to access the learning they need.
4. Learners who do not qualify for funding are responsible for 100% of the cost of the course and will not receive or be eligible for any government support; including travel, childcare, adaptations, or additional learning support.
5. We will not fund a learner to repeat the same regulated qualification where they have previously achieved it unless it is:
  - a. the requirement of an apprenticeship
  - b. for any GCSE where the learner has not achieved grade C, or 4, or higher

## Refund Policy

Automatic refunds will only be given on the following grounds:

1. If the course is cancelled by the Service
2. The learner cancels their place on the course not less than 14 days before the commencement date. Please note: The Policy does not apply to short courses of fewer than 2 sessions, e.g. Saturday courses, where no refunds will be given.
3. The learner withdraws from a course due to illness and can produce a doctor's certificate.

All non-automatic refund/credit requests must be made in writing to the Curriculum Manager and authorised by the Principal.

All refunds are made according to how payment was originally received.

Refunds in cash always require an identification check of the refundee.

Refunds for leaving a course due to a learner's medical condition will only be given on proof of a doctor's certificate. The learner will receive a proportional refund of the fees paid in relation to the number of classes remaining. The refund will be dealt with from the date the doctor confirms the learner's medical condition.

## Equality, Diversity & Inclusion

We take equal opportunities, diversity and inclusion very seriously here at City College Peterborough. We pride ourselves on offering equality of access and opportunity to all learners and employees regardless of ability, age, sexual orientation, marital status, disability, ethnic origin, race, gender, health, offender background or previous education. If you would like to know more about City College Peterborough's Equal Opportunities Policy, please contact us to request a leaflet dedicated to the subject.

## Safeguarding and the Prevent Duty

The College has a statutory and moral duty to ensure that all learners and supported people are safeguarded and protected from all types of harm, abuse and radicalisation. The College has a Safeguarding Policy reviewed annually by the Governing Board. Julie Bennett, Head of Service Operations, oversees the College's Safeguarding & Prevent duty. If you have any worries about your own or another person's welfare or safety or wish to report abuse, you can speak in confidence to one of the College's designated people for Safeguarding. Contact (01733) 761361 and ask to speak to a Designated Person.

## Information, Advice & Guidance

If you feel you need any help in choosing a course, support during your studies or guidance on where to go next, our trained staff will be happy to help you. Simply contact us today and we can either discuss things via a telephone conversation with you or we can arrange an in-person meeting with you. We can also offer one-to-one appointments for free information and advice or guidance. If you are thinking of returning to work after a break, changing career direction or need an opportunity to discuss your learning or training needs in more detail then please contact our IAG (Information Advice and Guidance) Advisor by calling (01733) 761361 to arrange an appointment.

## Learning Support

City College Peterborough offers learning support funds to assist with cases of hardship related, for example, to childcare (for those aged 20+) and transport, according to ESFA and CPCA regulations. This is only for learners on government funded provision and is subject to eligibility and availability of funds. Our policy is published and can be obtained from reception.

We will make every effort to provide specific support or equipment to meet your needs. Below are some examples:

- Individual hearing loops (for learners who wear hearing aids)
- Arrangements for audio and visual equipment in the classroom
- Worksheets produced in large text
- Coloured overlays or handouts on coloured paper
- Adaptive technology for computer courses e.g. adapted mouse, keyboards, and specialist software
- A Learning Support Assistant, Volunteer or Signer to assist you
- Arrangements with exam boards for support and/or extra time.
- Learning support can usually be arranged to meet the individual needs of learners before enrolment. If you want to discuss learning support, please contact our Customer Services Team on (01733) 761361.

## Advanced Learner Loan 19+

If you're over 19 years of age and have been living in England for at least three years, you may be eligible for an Advanced Learner Loans to enrol onto level 3 or 4 courses without having to pay a lump sum or a large upfront fee.

For further information about the criteria and how to apply for a loan, check out the government's website: [www.gov.uk/advanced-learner-loan](http://www.gov.uk/advanced-learner-loan)

**2023/24**

**Brook Street Campus**

Brook Street  
Peterborough  
PE1 1TU

**John Mansfield Campus**

Western Avenue  
Dogsthorpe  
Peterborough  
PE1 4HX

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