



COURSE GUIDE

Find the perfect course for you



**City College
Peterborough**

Working together, learning together



Principal's Welcome

Whatever stage of life you're at, you're welcome here. City College Peterborough is a college for everyone. Whether you're looking to build your confidence, return to learning after some time out, take a new direction, or just do something for you - we've got your back.

Our adult courses are flexible, inclusive, and designed to fit around real life. We know it can feel daunting to come back to learning, but this is a safe, welcoming space where you'll be supported from the moment you walk through the door. No jargon. No judgement. Just people who genuinely care and want to see you succeed.

We're here to help you take your next step - whether it's for work, for life, or simply because it's your time now. Working together and learning together!

Tasha Dalton, BEM
Principal

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LEISURE COURSES

At City College Peterborough, our Leisure Courses are all about enriching your life through learning. Whether you're looking to unwind, stay active, explore a new hobby, or simply try something different, we offer a wide variety of courses designed to spark your curiosity and creativity.

With over 100 inspiring options - including arts and crafts, history, literature, modern languages, music, and cookery - there's something to suit every interest and ability. Our courses are delivered in a friendly, welcoming environment where you can connect with others who share your passions.

These fee-paying courses are not eligible for government funding or fee remission, so all learners are required to pay the full cost of their chosen course. For payment details, please refer to pages 32-33 of this guide.

Joining one of our courses is more than just learning - it's a chance to meet new people, build friendships, and become part of a vibrant community. So why not make time for something just for you?

Let your learning journey begin with us.

HOW TO ENROL



Call 01733 761361 to speak to one of our Customer Experience Staff



City College Peterborough, Brook Street,
Peterborough PE1 1TU



Online at www.citycollegepeterborough.ac.uk



Scan QR
code





Find your way around the sky...

Astronomy is one of the oldest natural sciences. The word Astronomy literally means the science that studies the laws of the stars, celestial objects in the night sky. During our courses you will learn how to identify stars, constellations and planets visible to the human eye and with the aid of a telescope.

ASTRONOMY COURSES : TERM 1						
Course	Course Code	Start Date	Day	Time	No. of weeks	Cost
The Stargazer's Path - A Practical Journey to the Stars	09121439	16th Sept	Tues	18:30 - 20:30	6	£102
The Stargazer's Path - A Practical Journey to the Stars	09121441	19th Sept	Fri	10:00 - 12:00	6	£102
The Stargazer's Path - The Next Steps	09121440	4th Nov	Tues	18:30 - 20:30	6	£102
The Stargazer's Path - The Next Steps	09121442	7th Nov	Fri	10:00 - 12:00	6	£102

ASTRONOMY COURSES : TERM 2

Course	Course Code	Start Date	Day	Time	No. of weeks	Cost
The Stargazer's Path - A Practical Journey to the Stars	09121480	6th Jan	Tues	18:30 - 20:30	6	£102
The Stargazer's Path - A Practical Journey to the Stars	09121483	9th Jan	Fri	10:00 - 12:00	6	£102
Astronomy: The Stargazer's Path - The Next Steps	09121482	3rd Mar	Tues	18:30 - 20:30	6	£102
Astronomy: The Stargazer's Path - The Next Steps	09121484	6th Mar	Fri	10:00 - 12:00	6	£102

ASTRONOMY COURSES : TERM 3

Course	Course Code	Start Date	Day	Time	No. of weeks	Cost
The Stargazer's Path - A Practical Journey to the Stars	09121535	5th May	Tues	18:30 - 20:30	6	£102
Astronomy: The Stargazer's Path - The Next Steps	09121536	8th May	Tues	10:00 - 12:00	6	£102





Take your culinary skills to the next level.

Our Indian cooking and sweet & savoury baking courses will arm you with the knowledge and techniques you need to make memorable dishes.

Classes are delivered in the evenings and once you sign up for a course, we'll let you know if any equipment and ingredients are needed for each session.

COOKERY COURSES : TERM 1

Course	Course Code	Start Date	Day	Time	No. of weeks	Cost
Savoury Sensations - Exploring The Art Of Savoury Baking	09121490	16th Sept	Tues	18:30 - 20:30	5	£99
Indian Starters And Spices	09121437	16th Sept	Tues	18:30 - 20:30	5	£112
Timeless Treats - Classic Cakes And Bakes	09121491	11th Nov	Tues	18:30 - 20:30	5	£99
First Steps Of Indian Cookery	09121438	11th Nov	Tues	18:30 - 20:30	5	£112

COOKERY COURSES : TERM 2

Course	Course Code	Start Date	Day	Time	No. of weeks	Cost
Vegan Savoury Sensations - Exploring The Art Of Vegan Savoury Baking	09121492	13th Jan	Tues	18:30 - 20:30	5	£99
Indian Cookery - Next Steps	09121478	13th Jan	Tues	18:30 - 20:00	5	£112
Vegan Timeless Treats - Vegan Classic Cakes And Bakes	09121493	24th Feb	Tues	18:30 - 20:30	5	£99
Vegan Indian Cookery	09121479	24th Feb	Tues	18:30 - 20:00	5	£112

COOKERY COURSES : TERM 3

Course	Course Code	Start Date	Day	Time	No. of weeks	Cost
Timeless Treats - Classic Cakes And Bakes	09121494	21st Apr	Tues	18:30 - 20:00	5	£99
Indian Starters And Spices	09121533	21st Apr	Tues	18:30 - 20:00	5	£112
Timeless Treats - Classic Cakes And Bakes	09121495	9th Jun	Tues	18:30 - 20:00	5	£99
First Steps Of Indian Cookery	09121534	16th Jun	Tues	18:30 - 20:30	5	£112



Want to revive a piece of furniture but don't know where to start?

Bring any item - big or small - and learn to restore it with expert help. From basic repairs and polishing to painting and building up upholstery, you'll use techniques suited to your project. Beginners are welcome - footstools or dining chairs are a great place to start. We provide some of the essential tools for you to use and offer storage between sessions, or you can continue working on your project at home.

UPHOLSTERY WORKSHOPS : TERM 1

Course	Course Code	Start Date	Day	Time	No. of weeks	Cost
Upholstery Workshop	09121411	16th Sept	Tues	09:30 - 12:00	10	£302
Upholstery Workshop	09121412	16th Sept	Tues	12:30 - 15:00	10	£302
Upholstery Workshop	09121413	16th Sept	Tues	15:30 - 18:00	10	£302
Upholstery Workshop	09121414	16th Sept	Tues	18:30 - 20:30	10	£282

UPHOLSTERY WORKSHOPS : TERM 2

Course	Course Code	Start Date	Day	Time	No. of weeks	Cost
Upholstery Workshop	09121455	13th Jan	Tues	09:30 - 12:00	10	£302
Upholstery Workshop	09121456	13th Jan	Tues	12:30 - 15:00	10	£302
Upholstery Workshop	09121457	13th Jan	Tues	15:30 - 18:00	10	£302
Upholstery Workshops	09121458	13th Jan	Tues	18:30 - 20:30	10	£282

UPHOLSTERY WORKSHOPS : TERM 3

Course	Course Code	Start Date	Day	Time	No. of weeks	Cost
Upholstery Workshop	09121507	21st Apr	Tues	09:30 - 12:00	10	£302
Upholstery Workshop	09121508	21st Apr	Tues	12:30 - 15:00	10	£302
Upholstery Workshop	09121509	21st Apr	Tues	15:30 - 18:00	10	£302
Upholstery Workshops	09121510	21st Apr	Tues	18:30 - 20:30	10	£282





Explore the art of pottery with our hands-on workshops.

Learn hand-building techniques and create your own unique pieces.

Our beginner course includes guided projects and demonstrations that gradually build your skills. You'll also discover decorating methods like slip application, sgraffito, and mark making. Our pottery workshops offer the freedom to develop personal projects with expert support.

Unleash your creativity in clay - join us today!

POTTERY COURSES : TERM 1						
Course	Course Code	Start Date	Day	Time	No. of weeks	Cost
The Art of Pottery - Beginner's Guide	09121400	16th Sept	Tues	09.30 - 12:00	10	£289
Pottery and Sculpture Design Workshop	09121401	16th Sept	Tues	13:00 - 15:30	10	£289
Pottery for All	09121402	16th Sept	Tues	17:30 - 20:00	10	£289

POTTERY COURSES : TERM 2

Course	Course Code	Start Date	Day	Time	No. of weeks	Cost
The Art of Pottery - Beginner's Guide	09121444	13th Jan	Tues	09:30 - 12:00	10	£289
Pottery and Sculpture Design Workshop	09121445	13th Jan	Tues	13:00 - 15:30	10	£289
Pottery for All	09121446	13th Jan	Tues	17:30 - 20:00	10	£289

POTTERY COURSES : TERM 3

Course	Course Code	Start Date	Day	Time	No. of weeks	Cost
The Art of Pottery - Beginner's Guide	09121481	21st Apr	Tues	09.30 - 12:00	10	£289
Pottery and Sculpture Design Workshop	09121489	21st Apr	Tues	13:00 - 15:30	10	£289
Pottery for All	09121496	21st Apr	Tues	17:30 - 20:00	10	£289

Course costs include materials





Ready to explore your creative side?

Join our painting courses and discover the joy of making art - no experience needed! Learn the basics like colour mixing, brushwork, and composition while exploring different mediums such as acrylics, oils, and watercolours.

Just bring your creativity - we'll guide you every step of the way.

PAINTING COURSES : TERM 1

Course	Course Code	Start Date	Day	Time	No. of Weeks	Cost
Painting for Pleasure	09121415	15th Sept	Mon	9:45 - 12:00	10	£230
Painting for Pleasure	09121416	15th Sept	Mon	13:00 - 15:15	10	£230
Creating Art for all Levels	09121487	15th Sept	Mon	18:00 - 20:15	10	£230
Painting for Pleasure	09121417	19th Sept	Fri	13:00 - 15:15	10	£230

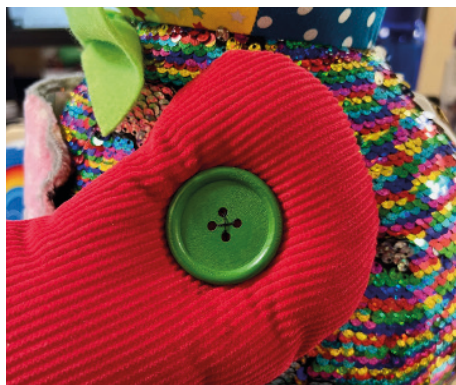
PAINTING COURSES : TERM 2

Course	Course Code	Start Date	Day	Time	No. of Weeks	Cost
Painting for Pleasure	09121459	12th Jan	Mon	09:45 - 12:00	10	£230
Painting for Pleasure	09121460	12th Jan	Mon	13:00 - 15:15	10	£230
Creating Art for All	09121488	12th Jan	Mon	18:00 - 20:15	10	£230
Painting for Pleasure	09121461	16th Jan	Fri	13:00 - 15:15	10	£230

PAINTING COURSES : TERM 3

Course	Course Code	Start Date	Day	Time	No. of Weeks	Cost
Painting for Pleasure	09121511	20th Apr	Mon	09:45 - 12:00	10	£230
Painting for Pleasure	09121512	20th Apr	Mon	13:00 - 15:15	10	£230
Creating Art for All	09121514	20th Apr	Mon	18:00 - 20:15	10	£230
Painting for Pleasure - Portraits	09121513	24th Apr	Fri	13:00 - 15:15	10	£230





Are you looking to explore and enhance your sewing skills?

Our sewing courses are designed to cater for all skill levels, from absolute beginners to advanced sewers looking to hone their craft. Whether you're interested in fashion, home décor, or simply want to develop a new hobby, our courses provide the perfect platform for you to explore and enhance your sewing skills.

DRESSMAKING & SEWING COURSES : TERM 1

Course	Course Code	Start Date	Day	Time	No. of Weeks	Cost
Dressmaking For All	09121418	16th Sept	Tues	10:00 - 12:00	6	£128
Dressmaking For All	09121419	4th Nov	Tues	10:00 - 12:00	6	£128
Dressmaking For All	09121420	16th Sept	Tues	18:30 - 20:30	6	£128
Dressmaking For All	09121421	4th Nov	Tues	18:30 - 20:30	6	£128
Get To Know Your Sewing Machine	09121422	19th Sept	Fri	14:00 - 16:00	3	£70
Get To Know Your Sewing Overlocker	09121423	7th Nov	Fri	14:00 - 16:00	6	£128

DRESSMAKING & SEWING COURSES : TERM 2

Course	Course Code	Start Date	Day	Time	No. of Weeks	Cost
Dressmaking For All	09121462	13th Jan	Tue	10:00 - 12:00	6	£128
Get To Know Your Sewing Machine	09121463	3rd Mar	Tue	10:00 - 12:00	3	£70
Dressmaking For All	09121464	13th Jan	Tue	18:30 - 20:30	6	£128
Dressmaking For All	09121465	16th Jan	Fri	14:00 - 16:00	6	£128
Get To Know Your Sewing Machine	09121466	6th Mar	Fri	14:00 - 16:00	3	£70

DRESSMAKING & SEWING COURSES : TERM 3

Course	Course Code	Start Date	Day	Time	No. of Weeks	Cost
Dressmaking For All	09121515	21st Apr	Tue	10:00 - 12:00	6	£128
Dressmaking For All	09121517	21st Apr	Tue	18:30 - 20:30	6	£128
Dressmaking For All	09121519	24th Apr	Fri	14:00 - 16:00	6	£128
Dressmaking For All	09121516	9th June	Tue	10:00 - 12:00	6	£128
Dressmaking For All	09121518	9th June	Tue	18:30 - 20:30	6	£128
Get To Know Your Sewing Overlocker	09121520	21st June	Fri	14:00 - 16:00	6	£128

THE COLLEGE CUP CAFE



**Open Monday to Friday for breakfast and lunch
from 8:30am - 2:30pm**

BREAKFAST

8:30am - 10:30am

Continental

Omelette and veggie

Mostly baked breads and

fresh fruit

Hot breakfast takeaway including

£3.00 or £3.50 (veg £2.50)

LUNCH

12:00 - 2:00pm

Chicken Curry

Large salad bar

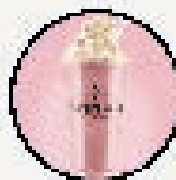
Range of sandwiches, pastas

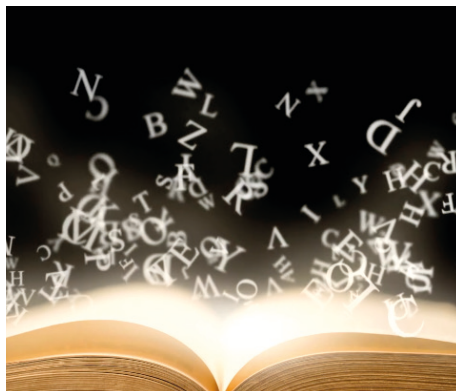
Hot drinks

£4.00 on the day



**The College Cup Cafe,
City College Peterborough,
Brook Street PE1 1TU**





Love literature? Dream of writing your own stories or articles?

Join our creative writing courses to develop your style, build confidence, and turn ideas into polished pieces.

LITERATURE COURSES : TERM 1

Course	Course Code	Start Date	Day	Time	No. of Weeks	Cost
Lets Get Writing!	09121403	19th Sept	Fri	14:00 - 15:30	5	£98
Literature For Pleasure	09121404	19th Sept	Fri	10:00 - 11:30	5	£98
Creative Writing Techniques	09121405	15th Sept	Mon	18:30 - 20:00	5	£98
Creative Writing For All	09121435	17th Sept	Wed	13:00 - 14:30	5	£98
Lets Get Writing!	09121406	14th Nov	Fri	14:00 - 15:30	5	£98
Literature For Pleasure	09121407	14th Nov	Fri	10:00 - 11:30	5	£98
Creative Writing Techniques	09121408	10th Nov	Mon	18:30 - 20:00	5	£98
Creative Writing For All	09121434	12th Nov	Wed	13:00 - 14:30	5	£98

LITERATURE COURSES : TERM 2

Course	Course Code	Start Date	Day	Time	No. of Weeks	Cost
Lets Get Writing!	09121447	16th Jan	Fri	14:00 - 15:30	5	£98
Literature For Pleasure	09121448	16th Jan	Fri	10:00 - 11:30	5	£98
Creative Writing Techniques	09121449	12th Jan	Mon	18:30 - 20:00	5	£98
Creative Writing For All	09121485	14th Jan	Wed	13:00 - 14:30	5	£98
Lets Get Writing!	09121450	27th Feb	Fri	14:00 - 15:30	5	£98
Literature For Pleasure	09121451	27th Feb	Fri	10:00 - 11:30	5	£98
Creative Writing Techniques	09121452	23rd Feb	Mon	18:30 - 20:00	5	£98
Creative Writing For All	09121486	25th Feb	Wed	13:00 - 14:30	5	£98

LITERATURE COURSES : TERM 3

Course	Course Code	Start Date	Day	Time	No. of Weeks	Cost
Creative Writing Techniques	09121499	20th Apr	Mon	18:30 - 20:00	5	£98
Creative Writing For All	09121500	22nd Apr	Wed	13:00 - 14:30	5	£98
Lets Get Writing!	09121497	24th Apr	Fri	14:00 - 15:30	5	£98
Literature For Pleasure	09121498	24th Apr	Fri	10:00 - 11:30	5	£98
Creative Writing Techniques	09121503	15th June	Mon	18:30 - 20:00	5	£98
Creative Writing For All	09121504	17th June	Wed	13:00 - 14:30	5	£98
Lets Get Writing!	09121501	19th June	Fri	14:00 - 15:30	5	£98
Literature For Pleasure	09121502	19th June	Fri	10:00 - 11:30	5	£98



Unlock a new world with our Language Courses.

Whether you're preparing to travel or simply curious about language and culture, our courses are the perfect place to start your journey.

LANGUAGE COURSES : TERM 1						
Course	Course Code	Start Date	Day	Time	No. of Weeks	Cost
Spanish The Next Steps	09121431	15th Sept	Mon	18:30 - 20:30	10	£192
Italian From Scratch (For Beginners)	09121433	15th Sept	Mon	18:30 - 20:30	10	£192
Spanish Advanced	09121432	16th Sept	Tues	18:30 - 20:30	10	£192
Italian Next Steps	09121436	16th Sept	Tues	18:30 - 20:30	10	£192
Spanish From Scratch (Beginners Online)	09121430	17th Sept	Weds	18:30 - 20:30	10	£192

LANGUAGE COURSES : TERM 2

Course	Course Code	Start Date	Day	Time	No. of Weeks	Cost
Spanish The Next Steps	09121474	12th Jan	Mon	18:30 - 20:30	10	£192
Italian From Scratch (For Beginners)	09121476	12th Jan	Mon	18:30 - 20:30	10	£192
Spanish Advanced	09121475	13th Jan	Tues	18:30 - 20:30	10	£192
Italian Next Steps	09121477	13th Jan	Tues	18:30 - 20:30	10	£192
Spanish From Scratch (Beginners Online)	09121473	14th Jan	Weds	18:30 - 20:30	10	£192

LANGUAGE COURSES : TERM 3

Course	Course Code	Start Date	Day	Time	No. of Weeks	Cost
Spanish The Next Steps	09121529	20th Apr	Mon	18:30 - 20:30	10	£192
Italian From Scratch (For Beginners)	09121531	20th Apr	Mon	18:30 - 20:30	10	£192
Spanish Advanced	09121530	21st Apr	Tues	18:30 - 20:30	10	£192
Italian Next Steps	09121532	21st Apr	Tues	18:30 - 20:30	10	£192
Spanish From Scratch (Beginners Online)	09121528	22nd Apr	Weds	18:30 - 20:30	10	£192

Love discovering the past and how it shapes our world today?

Join one of our popular history courses and explore the people, places, and events that have influenced modern life.



HISTORY COURSES : TERM 1

Course	Course Code	Start Date	Day	Time	No. of Weeks	Cost
Medieval World	09121409	15th Sept	Mon	10:00 - 12:00	5	£83
The American Civil War	09121410	10th Nov	Mon	10:00 - 12:00	5	£83

HISTORY COURSES : TERM 2

Five Cities III	09121453	12th Jan	Mon	10:00 - 12:00	5	£83
William Morris & the Arts & Crafts Movement	09121454	23rd Feb	Mon	10:00 - 12:00	5	£83

HISTORY COURSES : TERM 3

The Life and times of Oliver Cromwell God's Englishman	09121505	20th Apr	Mon	10:00 - 12:00	4	£66
The Mongol Empire	09121506	8th June	Mon	10:00 - 12:00	5	£83

TAILORED LEARNING

Free community and family learning courses in your local area.

Whether you're looking to boost your skills, get into work, improve wellbeing, or support your child's development, we have a course for you.

Our friendly, experienced tutors bring learning into local schools, faith centres, community venues, and partner organisations—so you can learn what matters to you, close to home and with others.

We also offer tailored courses designed to support people with learning disabilities, making learning accessible and inclusive for everyone.



ENROL TODAY



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& PETERBOROUGH**
COMBINED AUTHORITY

FIRST AID

Equip yourself with essential life-saving skills.

We believe that everyone should have the skills and confidence to respond effectively in an emergency.

Our training, will help you to be prepared to handle a variety of situations with competence and calm.

Tailored for workplace safety, our courses prepares you to respond to medical emergencies in a professional setting. It includes training on managing injuries, sudden illnesses, and understanding workplace-specific risks.



FIRST AID COURSES

Course	Course Code	Start Date	Day	Time	No. of Weeks	Cost
Highfield Level 3 Emergency First Aid at Work	15151120	9th Sept	Tues	09:30 - 17:00	1	£90
Highfield Level 3 Emergency First Aid at Work	15151121	6th Jan	Tues	09:30 - 17:00	1	£90
Highfield Level 3 Emergency First Aid at Work	15151122	14th April	Tues	09:30 - 17:00	1	£90

ENROL TODAY

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INFORMATION, ADVICE & GUIDANCE (IAG)

Here to Support You on Your Journey

At City College Peterborough, we're committed to helping every learner succeed - not just in the classroom, but in life. Our Information, Advice and Guidance (IAG) service is here to support you throughout your learning journey and help you plan for the future.

Whether you're aiming for employment, further study or personal development, our IAG team offers free, confidential, and impartial support tailored to your goals.

How Can IAG Help You?

- Explore your career options and next steps in education or training
- Get help with CV writing, job searches and interview techniques
- Identify your strengths and build confidence
- Set clear, achievable goals for your future
- Access local opportunities including apprenticeships and volunteering
- Receive advice on overcoming barriers to learning or employment



Who Can Use This Service?

This service is only available to learners currently enrolled on a course with City College Peterborough. It is not available to the general public.

How to Book an Appointment

If you're a current learner and would like to speak with a member of the IAG team, you can book an appointment at reception. Our friendly staff will help arrange a suitable time for you to meet with one of our advisors.

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*FREE QUALIFICATIONS

Would you like to learn part-time to achieve a qualification to support your job or career prospects?

Our courses offer you the flexibility you need to fit learning around your family, work and social commitments.

We offer a wide range of courses to meet your needs, whether distance learning, classroom based or a mix of the two.

- **HEALTHCARE**
- **BUSINESS SKILLS**
- **CHILDCARE**
- **CUSTOMER SERVICE**
- **EARLY YEARS**
- **EDUCATION**
- **DIGITAL SKILLS**
- **ENGLISH**
- **MATHS**
- **ESOL**

*SUBJECT TO ELIGIBILITY

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HEALTH & SOCIAL CARE

Flexible Health & Social Care Courses – Level 1 to 3

Kickstart or advance your healthcare career with our flexible courses combining online and in-person learning. Gain essential knowledge and practical skills to succeed in the healthcare sector - perfect for beginners or those looking to upskill.

Bite-Sized Healthcare Training

You can boost your professional development with our short courses in key areas like Dementia Awareness and End of Life Care.

Learn at your own pace and take the next step in your healthcare journey.



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WORKPLACE TRAINING

Train for free and boost your career

Looking to boost your job prospects? If you're 19 or over, live in England, and don't already have A Levels (or equivalent), you could be eligible to study your first full Level 3 qualification for free. Already have a Level 3? You may still qualify if you're earning under a certain amount.

Our funded courses are designed to help you gain in-demand skills and progress in your current role or move into a new sector with better pay and opportunities.

Courses include:

- ✓ Leadership & Management
- ✓ Early Years Educator
- ✓ Teaching & Learning Support
- ✓ Adult Care
- ✓ Education & Training (PTLLS)
- ✓ Assessing Vocational Achievement

We also offer **bespoke training** packages for employers.

Get in touch to discuss how we can support you and your team's development.

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SCAN ME



**City College
Peterborough**

Working together, learning together



**CAMBRIDGESHIRE
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SKILLS FOR LIFE

Build Your Skills in English, Maths, IT & Digital Skills

Strong English, maths, and computer skills are essential for work and everyday life—from budgeting and shopping to filling in forms, applying for jobs, or tackling DIY projects.

If you'd like to boost your confidence, improve your skills, and gain a recognised qualification, we're here to help.

Our friendly courses range from basic to GCSE level, helping you refresh what you know or start from scratch.

Learn at your pace and take a step towards better opportunities in life and work.



ENROL TODAY



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SCAN ME



**City College
Peterborough**

Working together, learning together



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL)

Is English your second language? Would you like to speak, read, and write better English?

Maybe you would like to talk to your child's teacher at school or help your child with their homework. Perhaps you would like to improve your English for work purposes or to take a different course in college or at university.

City College Peterborough is the ideal place to improve your English language skills. Our tutors are experienced, helpful, and friendly.

We will help you to find new ways to improve your education, career, and personal skills.

Come study with us!



ENROL TODAY



01733 761361



www.citycollegepeterborough.ac.uk

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City College
Peterborough
Working together, learning together
Jean Hunt Building



City College
Peterborough
Working together, learning together
John Marshall Campus

STUDY SKILLS 16–19

City College Peterborough has a long-standing reputation of helping young people continue with their education and help them explore their future options within a strong infrastructure of support, work related activity and enrichment opportunities.



Our range of study skills programmes are designed to help them enhance their basic skills whilst providing a solid foundation within a qualification framework:

- Animal Care
- Beauty
- Business Administration
- Childcare
- Construction
- Creative Craft
- Customer Services
- Functional Skills (English & Maths)
- Hairdressing
- Health & Social Care
- Hospitality & Catering
- ICT
- Motor Vehicle
- Sport & Leisure
- Uniformed Service

Alternative pathways are a great way for young people to learn transferable skills and explore their next steps:

- Occupational Studies for the Workplace
- Step Up (Skills for Education and Further Learning)
- Skills for Independence Programmes
- English for Speakers of Other Languages
- Work Skills Enrichment
- Work Experience
- S.E.A. (Support Educate Autism)



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IMPORTANT INFORMATION

Fees & Payments

How to Pay for Your Course

Option 1: Course Fee £100 and below (after concession)

- Pay 50% at the time of enrolment.
- Pay the remaining 50% before the course begins.

Option 2: Course Fee £101 and above (after concession)

- Pay 25% at the time of enrolment.
- Pay the remaining balance in three equal monthly instalments of 25%, starting from the course start date.

Important: Payment deadlines must be met to secure your place on the course. In some cases, we may ask for full payment at enrolment.

If you are unable to pay a large amount in one go, please speak to our Customer Service team for support. Call us on (01733) 761361 or visit reception at City College Peterborough, Brook Street.

Refunds

Refunds are automatically issued if:

- The College cancels a course.
- You cancel with at least 14 days' notice before the course starts.
- You withdraw due to illness and can provide medical evidence.

Note: No refunds are given for short courses (less than 2 sessions), unless cancelled by the College. Refunds will be returned via the original payment method within 14 working days.

If you need to request a refund outside of the reasons above, this must be in writing to the Curriculum Manager and authorised by the Principal.

Full Cost Courses (Personal Interest – Not Government Funded)

These courses are not eligible for government funding. Fees are set by City College Peterborough and may change to reflect market rates.

No concessions are available unless you are aged 60+ and unwaged, in which case you will receive an 18% discount.

A minimum number of learners is required for these courses to run.

We will confirm course viability up to 2 weeks before the start date.

If the course is cancelled due to low numbers, a full refund will be issued.

Learners on full-cost courses are responsible for 100% of the fee and are not eligible for any government-funded support (e.g. travel, childcare, additional learning support). You must be aged 18 or over to enrol.

Funding for Government-Funded Courses

Funding eligibility is based on rules set by the Cambridgeshire and Peterborough Combined Authority (CPCA) or the Department for Education (DfE). You can request a copy of the full funding rules at reception.

There are three funding routes:

- Fully Funded: If eligible, you will not need to pay for your course.
- Co-Funded: If eligible, part of your course is funded. You or your employer pay the remaining balance.
- Self-Funded: If you are not eligible for funding, you or your employer must pay the full course fee.

In some cases, managers may waive co-funded fees to widen access to learning, including for sub-contracted provision.

Repeat Qualifications: Funding is not usually available to repeat a qualification you have already passed, unless:

- Required by funding rules.
- It is a GCSE where you have not yet achieved a grade C or 4.

Withdrawal and Non-Attendance Charges - (Funded courses only – excludes leisure courses)

You may be charged a £125 withdrawal fee if you:

- Do not start your course and fail to give 2 weeks' notice.
- Withdraw from your course without giving 2 weeks' notice.
- Are withdrawn due to poor attendance or low exam attendance.

Exceptions may apply in cases of illness, bereavement, redundancy or major life changes - subject to supporting evidence and approval from the Adult Education Manager.

Equality, Diversity & Inclusion

We take equal opportunities, diversity and inclusion very seriously here at City College Peterborough. We pride ourselves on offering equality of access and opportunity to all learners and employees regardless of ability, age, sexual orientation, marital status, disability, ethnic origin, race, gender, health, offender background or previous education. If you would like to know more about City College Peterborough's Equal Opportunities Policy, please contact us to request a leaflet dedicated to the subject.

Safeguarding and the Prevent Duty

The College has a statutory and moral duty to ensure that all learners and supported people are safeguarded and protected from all types of harm, abuse and radicalisation.

The College has a Safeguarding Policy reviewed annually by the Advisory Board

and Tasha Dalton, Principal, who oversees the College's Safeguarding & Prevent duty. If you have any worries about your own or another person's welfare or safety or wish to report abuse, you can speak in confidence to one of the College's designated people for Safeguarding.

Contact (01733) 761361 and ask to speak to a Designated Person.

If you have any concerns about your safety or someone else's, please contact a Designated Safeguarding Person in confidence by calling (01733) 761361.

Information, Advice and Guidance (IAG)

Need help choosing a course or planning your next step? Our IAG service is here for you.

We offer free, confidential support to:

- Choose the right course
- Explore your career options
- Access support while studying

Appointments are for current learners only and can be booked at Reception or by calling (01733) 761361.

Learning Support

We offer learning support for eligible learners on government-funded courses. This includes help with:

- Transport or equipment costs (subject to available funds)
- Adaptive classroom tools (e.g. hearing loops, A3 materials, coloured overlays)
- Learning Support Assistants, volunteers or signers
- Adjustments for exams where evidence is provided

For more details, ask for our Learning Support Policy at reception.



Brook Street Campus

Brook Street
Peterborough
PE1 1TU

John Mansfield Campus

Western Avenue
Dogsthorpe
Peterborough
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